



a neighborly™ company

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# How to Access The Grounds Guys Operations Manual

# Access to Operations Manual



You will receive an email invitation from Way We Do, providing a link to set up and access The Grounds Guys Operations Manual. This link will expire after 5 days, so be sure to check your spam folder if you don't see it in your inbox.



# Way We Do Invitation Email



## You're a valuable team member!

Hello

\_\_\_\_\_ has added you to Grounds Guys's operations manual on Way We Do. Here is their message to you:

*This link will become available to you on your FranConnect site later this morning.*

Way We Do is an online Operations Manual solution that will help you to make a difference at Grounds Guys. It enables you to access existing work instructions so you get to know "the way we do things here".

To get started, click on the link below to activate your account and start using your organization's Operations Manual.

<https://groundsguys.waywedo.com/UserActivation/5c716a>

Have a fabulous day!

The Way We Do team  
[www.waywedo.com](http://www.waywedo.com)



# FranConnect - Single Sign On






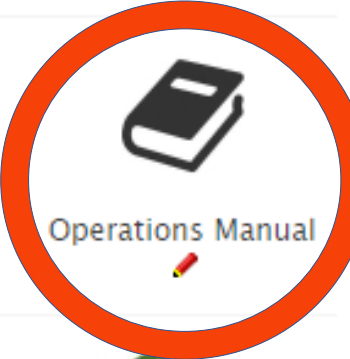





Once you have set up your account with Way We Do, you will then be able to access the operations manual through your Single Sign On link in FranConnect later this day.



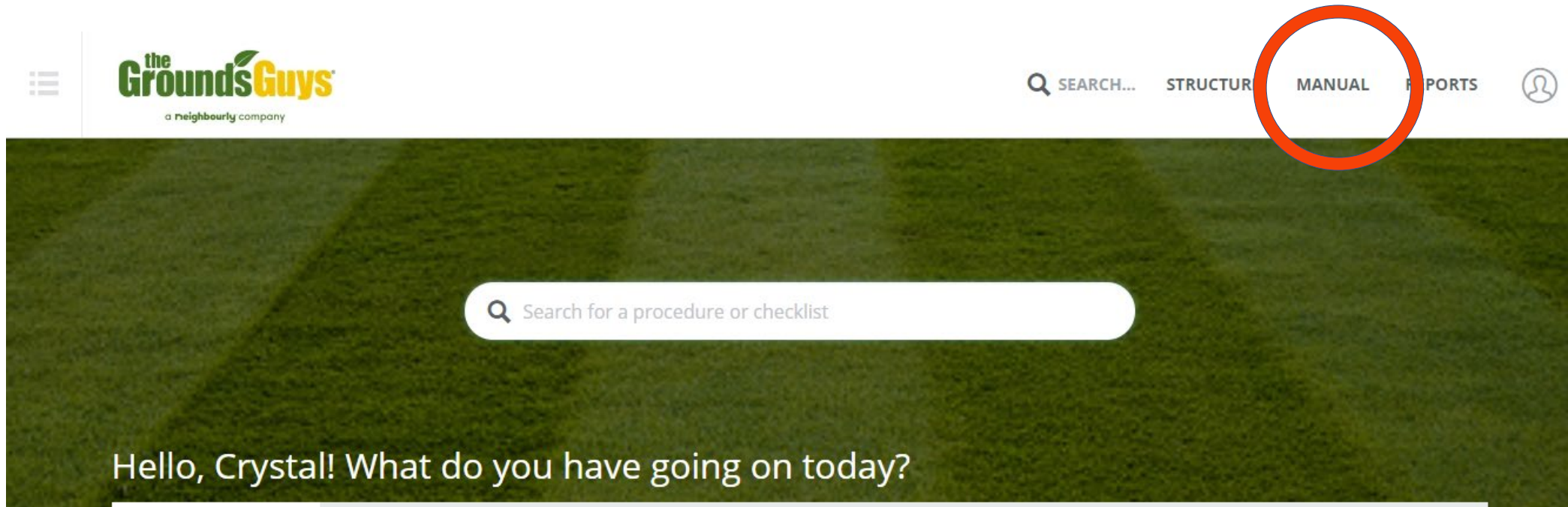
# Single Sign On Thumbnail

**Single Sign On Links**

 Undercover Boss	 Ronald McDonald House	 Reunion 2018 Registration
 Reunion 2018 Hotel Registration	 People Like You	 Operations Manual
 Grounds Guys University	 Green Scapes	 GGPro



# Way We Do Dashboard



# Manual Menu – Select Appropriate Section

A screenshot of a web application interface for a 'Company Manual'. The interface is divided into a left sidebar and a main content area. The sidebar contains a list of menu items: '01. Who We Are', '02. Franchisor to Franchisee Relationship', '03. Administration', '04. Meetings & Reunion', '05. Operations', '06. Marketing', '07. CRM', '08. ProTradeNet', and '09. Growth Strategy'. The '01. Who We Are' item is highlighted in a teal color. The main content area shows the title '01.01. Introduction' and a paragraph of text: 'We would like to welcome you to The Dwyer Group family of home service brands. We want you to succeed in business every bit as much as you want to succeed. As a matter of fa...'. Below the text are icons for settings, user count (All), and other actions. A second section titled '01.05. How to Use This Manual' is also visible, with a paragraph of text: 'This is an electronic manual. Any printed copies in full or in part are considered obsolete. This manual is primarily focused on your brands' system standards and franchise ...'.

Company Manual

☰ the GroundsGuys<sup>®</sup>  
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01. Who We Are

02. Franchisor to Franchisee Relationship

03. Administration

04. Meetings & Reunion

05. Operations

06. Marketing

07. CRM

08. ProTradeNet

09. Growth Strategy

Manual / 01. Who We Are (10)

### 01.01. Introduction

We would like to welcome you to The Dwyer Group family of home service brands. We want you to succeed in business every bit as much as you want to succeed. As a matter of fa...

⚙️ | 👤 All | 🗑️ 1 | 🗑️ 0

### 01.05. How to Use This Manual

This is an electronic manual. Any printed copies in full or in part are considered obsolete. This manual is primarily focused on your brands' system standards and franchise ...

⚙️ | 👤 All | 🗑️ 1 | 🗑️ 0

# Select A Slide To Open



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The screenshot shows a software interface for 'the Grounds Guys' with a navigation menu on the left and a main content area. The main content area displays a list of manual slides under the heading 'Manuals > Reunion (4)'. The first slide, '04.01. Reunion', is circled in red. The other slides are '04.02. Regional', '04.03. Training Schools', and '04.04. Owner's Meetings'. Each slide has a title, a brief description, and a set of icons at the bottom (gear, person, heart, and bell).

Manuals > Reunion (4)

**04.01. Reunion**

Reunion One of the great benefits of being part of a successful franchise system is the ability to learn from fellow franchisees. Dwyer Group has franchisees that range from ...

**04.02. Regional**

Regional meetings are held by Operations in locations decided by the facilitator throughout North America in a centralized location for those franchisees attending. Franchise...

**04.03. Training Schools**

Every franchise owner has the opportunity to attend Grounds Guys training schools throughout the year. System, industry and technology changes necessitate the need for

**04.04. Owner's Meetings**

Owner's meetings are help at the discretion of The Grounds Guys, LLC for the franchise owner who is expected to attend if requested by the franchisor. These meetings update t...





# THANK YOU!



If you are having issues accessing the operations manual through FranConnect or your invitation link to Way We Do has expired, please reach out to [crystal.Willcocks@nbly.com](mailto:crystal.Willcocks@nbly.com) for assistance

